

Getting ready for Pastoral Care Appeal: Pastoral Care Appeal – Chaplaincy Sunday - 12 February 2023

You can download the Pastoral Care Appeal materials at our website www.catholiccarevic.org.au/chaplaincy

If you need any further details, please feel free to contact the Fundraising Team at (03) 9287 5513 or email fundraising@catholiccarevic.org.au

What do we do after the appeal?

- If you have distributed appeal donation envelopes during the Mass; please gather all the donation envelopes after the last Mass. If possible, please place some unused envelopes in an area that parishioners can use later.
- Return all donation envelopes (cash, cheque and credit card donations) to CatholicCare Victoria via the postage paid mailing satchel provided. We will issue tax deductible receipts to all donors who provide details, when the donation slips are returned to CatholicCare Victoria.

How do my parishioners donate?

- **Post** - Collect an appeal envelope, complete the donation form and send it back to CatholicCare Victoria's East Melbourne Office.
- **Online** - Parishioners can make a donation through our website www.catholiccarevic.org.au
- **Phone** - Parishioners can call (03) 9287 5513 and speak to one of our fundraising team.

How do I return and bank Parish donations?

- Please complete the enclosed Parish Donation Summary Form.
- Return all the completed donation envelopes (including parishioner's cheques and credit card information) along with the Parish Donation Summary Form to CatholicCare Victoria.
- Please use the postage paid mailing satchel provided to mail back the proceeds.
- If there are cash donations, send the proceeds through one of the options: send a cheque from Parish bank account OR make a bank transfer / direct deposit to CatholicCare bank account.

CatholicCare Bank Account:

BSB: 083 347 **Account Number:** 171 551 421
Bank: NAB **Account name:** CatholicCare Victoria

Donation Receipts:

All donations \$2 and above are tax deductible. CatholicCare Victoria will issue tax deductible donation receipts and thank you letters to all donors who provided their contact details.

CatholicCare Victoria - Contact Details:

Address (East Melbourne Office): CatholicCare Victoria, PO Box 196, East Melbourne VIC 8002
Phone: (03) 9287 5517 **Email:** fundraising@catholiccarevic.org.au

Thank you for supporting Pastoral Care Appeal 2023