

Parking and Vehicles Policy

Purpose

This policy sets out CatholicCare Victoria Housing Ltd (CCVH) approach to parking and vehicles on CCVH property. Setting out the conditions under which parking is allocated.

Scope

This policy applies to all tenancies managed by CCVH.

This policy applies to both residential rental agreements (rental agreements) and rooming house agreements. Unless stated otherwise, references to “renters”, “tenancies” and “rental agreements” also applies to rooming house residents.

Policy Statement

Guiding Principles

CCVH is committed to:

- Meeting our legal, contractual, and regulatory duties
- Helping renters understand their rights and responsibilities in their rental agreement
- Transparent decision making which prioritises households with identified needs for parking
- Effective use and efficient allocation of parking spaces.

Allocation of Car Parking

Car parking availability at CCVH properties is limited and CCVH policy is to allocate available car parking spaces to individual units or individual households on a needs basis. Generally, only one parking space will be allocated per household.

Where car parking is available, renters can apply to CCVH for access to a car parking space in writing. CCVH will provide written confirmation of access to a car parking space if it is approved.

Car parking does not form part of the rental agreement and CCVH can reallocate car parking if it is no longer required by the household. CCVH may review car parking allocations periodically to reflect the changing needs and circumstances of renters.

CCVH will consider the following when allocating a car park:

- The household has a current registered vehicle in their possession
- Disability, medical or support needs requiring access to a vehicle
- Other requirements for vehicle and car space.

Depending on the property location, renters may be able to apply for a local council resident parking permit to park on the street. It is the renter’s responsibility to apply for a parking permit if they are eligible.

Parking on CatholicCare Victoria Property

Only vehicles owned by renters, CCVH employees or CCVH contractors or emergency tradesman requested to attend by tenants are to be parked on CCVH property. Visitors are not permitted to park on CCVH property unless there is a specified visitor space available. Renters are not permitted to park in visitor spaces.

Only registered cars and motorcycles are permitted to be parked in CCVH car spaces. Unregistered vehicles will only be allowed in exceptional circumstances with written permission.

Unregistered, Abandoned and Illegally Parked Vehicles

Where unregistered, abandoned and/or illegally parked vehicles are left in CCVH managed car parking spaces, CCVH will seek to contact the vehicle owner to have the vehicle removed. Following this, CCVH may then arrange for the vehicle to be towed away.

Vehicles on CCVH property which block access or are a hazard will be towed immediately.

Vehicles on the street or nature strip which block access or are a hazard to CCVH property are the responsibility of the local council. CCVH encourages renters to contact the council to have such vehicles removed in the first instance.

Car parking on non CCVH managed communal property in a strata scheme is the responsibility of the respective owners' corporation.

Related Information

- CatholicCare Victoria Housing Ltd Allocations and Sign-Up Policy
- Housing Act 1983 (Vic)
- Residential Tenancies Act 20212021 (Vic)
- Victorian Housing Registrar Performance Standard 1 (Tenant and housing Services)

Transparency and Accessibility

This policy will be publicly available on our website.

Version Control

Version	1	Review frequency	Approved: June 2023 Next Review: June 2025
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